



**ODISHA REAL ESTATE APPELLATE TRIBUNAL**  
**A-1 Block, 7<sup>th</sup> Floor, Toshali Bhawan, Satyanagar, Bhubaneswar-751007**

No. A/C-III/19/2023/ Dated \_\_\_\_\_

**QUOTATION CALL NOTICE FOR HIRING OF VEHICLES**

Sealed Quotations are invited in prescribed format (Annexure – II) from interested/ reputed vehicle owners/ Service Providers/ Travel Agencies having valid GST Registration Certificate for providing one Zest/ Tigor/ Swift Dzire/ Xcent/ Etios (petrol) vehicle, which shall conform to the Terms and Conditions (Annexure-I) for official use of Member (Judl.) Odisha Real Estate Appellate Tribunal, Bhubaneswar on monthly rent basis. The vehicle will be engaged from 08.01.2024 after execution of required Agreement. The type of vehicle required is as detailed below.

Sl. No.	Type of Vehicle	No. of vehicle required	Maximum hire charges per month (excluding fuel cost & GST)	Minimum Average Mileage in Kms per litre
1.	Zest/ Tigor/ Swift Dzire/ Xcent/ Etios (petrol)	1 (one)	Rs. 26,000/- (Rupees Twenty six thousand) only	17(seventeen)

1. The vehicle must be in road worthy condition & shall not be more than 3 years old from the date of initial registration and must have valid Registration, Insurance, Fitness, Contract Carriage Permit, Up to date tax payment, etc. mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature and should have clear police record.
4. The monthly rate of hire charges to be quoted separately in the General Information for hiring vehicle (Annexure-II) excluding fuel & lubricants.



5. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the General Information for hiring vehicle (Annexure-II) to be furnished with the quotation and the vehicle must achieve fuel efficiency as specified.
6. The quotation completed in all respect should reach the undersigned by 5.30 P.M. of 01.01.2024 and the Quotations shall be opened on 02.01.2024 at 11.00 A.M. in presence of the Committee and the Quotationer or authorized representative (only one person per Quotationer).
7. The application form of quotation containing General information and Terms & conditions for hiring of vehicles and Annexures can be downloaded from the website of the Tribunal [www.oreat.nic.in](http://www.oreat.nic.in).
8. The quotationers (in case of Travel Agency) have to submit one self declaration for not blacklisted by any central/ State/ PSU agency as per format prescribed at Annexure – III.

**BY ORDER**

**Sd/-**


**REGISTRAR**

**OREAT, BHUBANESWAR**

**Memo No.** 1912 **Dt** 13-12-2023

Copy forwarded to the System Analyst with a request to host the quotation call notice in the official website of the OREAT, Bhubaneswar for information of the Vehicle owners/ Service Providers/ Travel Agencies.

2. Copy to Notice Board for information.

  
13.12.2023

**REGISTRAR**

**OREAT, BHUBANESWAR**



**TERMS AND CONDITIONS FOR HIRING OF VEHICLE**

The following terms and conditions must be fulfilled for providing vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract/hiring, shall have all necessary valid M.V. documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contact Carriage Permit, proof of up to date tax payment and D.L. of the driver proposed to drive the vehicle. The OREAT, Bhubaneswar shall not be responsible for any damage/loss caused to hired vehicle or losses of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges, to be paid on monthly basis, is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditures of the vehicle towards repair, replacement of spare parts, oil for gear box and differential coolant, Tyres and Tubes, Battery etc., will be borne by the Service Provider. The salary of the driver shall be borne by the Service Provider. The service provider should have valid GSTIN.
3. The vehicle should have commercial license. The vehicle should not be more than three years old from the date of the Service request. Vehicles older than five years should be replaced by new vehicles by the service provider. During replacement of the vehicle or driver, as the case may be, the pass/id card issued, if any, shall be surrendered.
4. The vehicle should be under optimum running condition and avoid accidents attributable to lack of maintenance/up keep. The parking of vehicle shall be decided by the Member (Judl.), OREAT at the time of agreement.
5. The vehicle shall be used by the officials only and neither the vehicle owner nor any private person shall use the vehicle even on holidays/off days. The servicing of vehicle shall be done on holidays only.
6. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider and the cost towards replacement of the vehicle to be borne by the service provider.

7. In case of irregularity in reporting of the vehicle, the OREAT will be at liberty to terminate the agreement and may engage vehicle from other source.
8. The vehicle hired should be in good running condition and shall not be older than 3 years from the date of initial registration.
9. If the services of the hired vehicle are found to be unsatisfactory, the authority shall give three months notice to the service provider and proceed to terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give three months notice before such withdrawal of service and termination of agreement.
11. The selected Quotationer would be required to execute an Agreement with Odisha Real Estate Appellate Tribunal prior to the date of actual hiring of the vehicle for official use by the Member (Judl.), OREAT, Bhubaneswar.

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**ANNEXURE-II**

**GENERAL INFORMATION FOR HIRING VEHICLE.**

1. Registration No. of Vehicle :
2. Type of Vehicle (AC / Non-AC) :
3. Year of Manufacture :
4. Model :
5. Date of registration :
6. Name & complete address  
of the Owner of Vehicle. :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name / Address of the Driver :
11. D.L. No. & Validity of the D.L. of the Driver :
12. Proposed hire charges of the vehicle per  
month excluding fuel cost :
13. Rate of fuel consumption / Mileage per liter :
14. GST Registration No. (Proof to be enclosed) :
15. Contact Number of the Service provider :  
(Tenderer / Quotationer)      Mobile.....      Telephone.....

***"Certified that the information submitted above is true to the best of my knowledge and belief".***

Seal & Signature of the Quotationer / Tenderer

**Self Declaration for not being Black Listed**

To

The Registrar,  
OREAT, Bhubaneswar

Sir,

I/We ..... herby confirm that our Travel Agency  
has not been banned or blacklisted by any Government organization/ Financial  
Institution/Court/Public Sector Unit.

Date :

Place :